

Instructions for Forms and Deadlines

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RERTR 2009 Registration: Registration is due by **August 1, 2009**. This is a very firm cutoff date because of the necessity of obtaining a visa for entry to China. Please register by using the on-line registration form at <http://rertr09.eventbrite.com>, which will ensure the timely delivery of a Letter of Invitation for securing an entry visa. More information: <http://www.rertr.anl.gov/rertr09/registration.html>

Hotel Reservation: Meeting participants are responsible for making their own individual reservations. The Kempinski Hotel Beijing Lufthansa Center will not offer the low special rates after **October 14, 2009**, nor will they guarantee the availability of rooms after this date. To register by phone call +86 10 6465 3388, by fax +86 10 6465 2204 or by e-mail reservation.khbhc@kempinski.com. You must state you are attending "RERTR-2009" to receive the special rate, and the hotel will not hold reservations without a credit card number. Please contact **Linda Legerski** if this requirement poses special problems for you. More information: <http://www.rertr.anl.gov/rertr09/hotel.shtml>

Abstract Submittal: Please fax, mail, or e-mail this completed form (*Attachment 1*) along with your abstract to **Linda Legerski** by **September 15, 2009**. See more detailed instruction read: <http://www.rertr.anl.gov/rertr09/Instructions4FormsAndDeadlines.shtml>

Instruction for Authors: More information: <http://www.rertr.anl.gov/rertr09/Instructions4Authors.html>

Formatting Instructions: More information: <http://www.rertr.anl.gov/rertr09/Instructions4Typists.html>

Publication Release: This form (*Attachment 4*) must be completed, signed, and sent to **Linda Legerski** with your final paper, by **October 15, 2009**. You may fax it or e-mail it as a pdf. The completed form is required in order for the paper to be published on the RERTR web site. For more detailed instructions read: <http://www.rertr.anl.gov/rertr09/Instructions4FormsAndDeadlines.shtml>

Final Paper: Please send your final paper to **Linda Legerski** by e-mail, on diskette(s), CD, or on a Zip disk by **October 15, 2009**. It is the intent of the organizers to include all of the papers on the RERTR web site following the meeting. See more detailed instruction read: <http://www.rertr.anl.gov/rertr09/Instructions4FormsAndDeadlines.shtml>

IAEA Travel Grant: Please fax (+43 1 26007-22770), mail or e-mail (P.Adelfang@IAEA.org) this application to **Pablo Adelfang** by **September 15, 2009** at the very latest. Please follow the instructions on the second page of the application (*Attachment 5*). More information: <http://www.rertr.anl.gov/rertr09/IAEAgants.shtml>