

**THE 25<sup>th</sup> INTERNATIONAL MEETING ON  
REDUCED ENRICHMENT FOR RESEARCH AND TEST REACTORS  
October 5-10, 2003, Chicago, Illinois**

**SECOND ANNOUNCEMENT AND FINAL CALL FOR PAPERS**

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The RERTR Program at Argonne National Laboratory is hosting the "RERTR-2003 International Meeting on Reduced Enrichment for Research and Test Reactors". This will be the 25th meeting of a series on the same general subject.

You are cordially invited to attend this meeting, where information will be exchanged on the progress of national and international programs to develop low enriched fuels and targets for research and test reactors and to convert the reactors to such fuels and targets. Argonne National Laboratory will organize the meeting in cooperation with the International Atomic Energy Agency. The meeting will be held in English and will be open to the public, but the organizers reserve the right to limit the attendance.

The main objective of this series of meetings is the core conversion of research reactors from HEU to LEU fuels. Fuel element manufacturers and national laboratories have developed fuel types suitable for LEU utilization in most of the world's research reactors. Many reactors are already fully converted and new exciting LEU fuels are under development and scheduled for early qualification. The meeting will include development of new LEU fuels, development and testing of LEU targets, processes for the production of Mo-99, design and safety analyses for reactor conversions, and transportation and storage of spent fuels.

You are encouraged to present a paper at the meeting. If you intend to do so, please indicate this intention on the attached registration form and send an abstract of the paper, as soon as possible, but not later than **August 29, 2003**, to Jennifer Seivwright, whose address is enclosed at the end of this invitation. The presentation of each paper will be limited to 20 minutes. If you intend to participate without presenting a paper, please send only the completed registration form by the same deadline. All papers will be distributed at the meeting and will be published in the proceedings.

**Topics to be covered during the meeting are:**

*Progress reports of national programs*  
*Fuel development*  
*Fuel testing and evaluation*  
*Measurements and calculations for converted reactors*  
*Safety tests and evaluations*  
*Core conversion studies*  
*Production of fission Mo-99 from LEU*  
*Licensing requirements*  
*HEU and LEU fuel cycle*  
*Spent fuel transportation and storage*  
*Utilization of converted (LEU) reactors*

The meeting will be held at the Chicago Marriott Downtown, which is the official hotel for the RERTR-2003 Meeting. A rate of \$155.00 USD per night for a single or double room plus 14.9% Tax has been negotiated for the participants in this meeting. A limited number of rooms have been reserved at the Chicago Marriott Downtown, and early reservations are recommended. Room reservations are to be made directly by the participants by calling the Chicago Marriott Downtown at +1-312-836-0100, or by completing the Hotel Reservation form and faxing it to +1-312-245-6928, or by e-mail to chidtevents@marriott.com. Please mention that you will be attending the RERTR-2003 Meeting.

Department of Energy Order DOE O 110.3 prohibits us from using DOE funds to pay for meals during the conference. Consequently, each attendee will be required to pay a registration fee of US\$242.00 to cover the cost of the food provided during the meeting. This fee can be paid either by check or cash (in US dollars only) at the time of registration or before the beginning of the meeting. If paying by check, please make the check payable to "Argonne National Laboratory". Please send or give your payment to Jennifer Seivwright with the Registration Fees and Payment Form. The registration fee can be waived for a very limited number of individuals who could not attend otherwise. Please inform Dr. Armando Travelli as soon as possible if you believe that you qualify for this exception.

On Wednesday, October 8, 2003, the meeting participants will have an opportunity to visit Argonne National Laboratory, where the RERTR program began twenty-five years ago and where exciting machines like the Advanced Photon Source are used to open new scientific frontiers. Participation in the tour, which will include lunch, will require payment of US\$18.00. Special permission by the U.S. Department of Energy is needed to visit Argonne National Laboratory. **Therefore, if you would like to participate in this visit, please complete the appropriate enclosed "Argonne National Laboratory Tour Access Information" forms (for non-U.S. Citizens or U.S. Citizens), and send it to Jennifer Seivwright no later than August 15, 2003.** Please be sure to fill out the forms completely, with **NO ABBREVIATIONS** or acronyms.

- Attachments:
- (1) Additional Information
  - (2) Instructions for Forms and Deadlines
  - (3) Registration Form
  - (4) Registration Fees and Payment Form
  - (5) Hotel Reservation Form
  - (6) Instructions for Authors
  - (7) Instructions for Typists
  - (8) Publication Release
  - (9) Argonne National Laboratory Tour Access (Non-U.S. Citizen)
  - (10) Argonne National Laboratory Tour Access (U.S. Citizen)

Meeting Chairman: Dr. Armando Travelli  
Manager, RERTR Program  
Argonne National Laboratory  
9700 South Cass Avenue, Building 362  
Argonne, Illinois 60439-4815  
Phone: +1 (630) 252-6363

## LANGUAGE

The meeting language is English. No simultaneous translation is provided.

## FINAL REGISTRATION AND CALL FOR PAPERS

Registration forms, tour visit access forms, and abstracts are due to the program secretary by **August 29, 2003**.

## POSTER SESSION

If you would like to present your paper as a poster, please contact the program secretary for details.

## EQUIPMENT AVAILABILITY

Equipment for overhead transparencies and PowerPoint presentations through a PC laptop with a LCD projector will be available. If participants require special equipment, please inform the program secretary as soon as possible.

## VENUE

The RERTR-2003 will be held at:

### **Marriott Chicago Downtown**

540 North Michigan Avenue

Chicago, IL, 60611, USA

Phone: +1 (312) 836-0100 - Fax: +1 (312) 836-6139

Website: [www.marriott.com/chid](http://www.marriott.com/chid)

## ACCOMODATION

Room reservations are to be made directly by the participants by calling the Marriott Chicago Downtown at +1-312-836-0100, or by completing the Hotel Reservation form and faxing it to +1-312-245-6928, or by e-mail to [chidtevents@marriott.com](mailto:chidtevents@marriott.com). Please mention that you will be attending the RERTR-2003 Meeting.

### Room Rate

Single, Double, Triple, or Quad

US\$155.00 per day + 14.9% tax

Participants can find on the next page, a list of other hotels, in various price ranges, within walking distance from the Marriott Chicago Downtown. Please note that the special room rate does not apply at the following hotels.

Best Western Inn of Chicago  
162 E. Ohio St. @ N. Michigan Avenue  
Chicago, IL 60611  
+1 (312) 787-3100  
Toll Free: +1 (800) 557-2378  
Main Fax: +1 (312) 573-3180  
Sales Fax: +1 (312) 573-3140  
[www.bestwestern.com](http://www.bestwestern.com)

Red Roof Inn  
162 E. Ontario St.  
Chicago, IL 60611  
+1 (312) 787-3580 or +1 (312) 787-0502  
Toll Free: +1 (800) RED-ROOF  
Main Fax: +1 (312) 787-1299  
Sales Fax: +1 (312) 787-2354  
[www.redroof.com](http://www.redroof.com)

The Westin  
909 N. Michigan Avenue  
Chicago, IL 60611  
+1 (312) 943-7200  
Main Fax: +1 (312) 943-9625  
Sales Fax: +1 (312) 649-7456  
[www.westinmichiganave.com](http://www.westinmichiganave.com)

Hilton Garden Inn  
10 E Grand Ave.  
Chicago, IL 60611  
+1 (312) 595-0000  
Toll Free: +1 (877) 865-5298  
Main Fax: +1 (312) 527-1989  
Sales Fax: +1 (312) 527-1989  
[www.hilton.com](http://www.hilton.com)

## VISAS

The United States of America requires that people wishing to travel to the U.S. to study, visit or conduct business first obtain a visa. Recently, the U.S., like many other countries, has updated visa policies to increase security for citizens and visitors. The process includes application forms and interviews as well as the collection and cross-checking of names in a highly sophisticated inter-agency database. As a visa applicant, it is important that you recognize that these name-checking and registration processes are necessary and crucial elements that protect our citizens and our visitors, so please allow for extra time in your planning. Because of this process, many visas take at least several weeks, but some can take longer. For details that may apply specifically to your country, see information posted by [your nearest consulate or embassy](#).

More information regarding United States visa requirements can be found at [www.UnitedStatesVisas.gov](http://www.UnitedStatesVisas.gov).

## CURRENCY & EXCHANGE INFORMATION

Prices in Chicago are quite reasonable compared to other large cities. For instance, a cup of coffee still costs less than a dollar and a glass of beer typically goes for about US\$4. You can get a sandwich for around US\$5, a one-mile taxi ride for less than US\$3. Museum admissions run around US\$7; several museums offer free admission one day a week. Restaurants, events, and parking costs are markedly higher in the Loop than in any other area of the city.

## ATMs

ATMs are easy to find in Chicago; they're everywhere from gas stations to corner stores.

## Currency

The basic unit of U.S. currency is the dollar, which is subdivided into 100 cents. Coins are the copper penny (1 cent) and four nickel-coated coins: the nickel (5 cents), the dime (10 cents), the quarter (25 cents), and the half-dollar (50 cents). Silver \$1 coins are rarely seen in circulation; a "golden" dollar coin was introduced in 2000. Paper money comes in denominations of \$1, \$5, \$10, \$20, \$50, and \$100. All these bills are the same size and green in color; they are distinguishable only by the dollar amount indicated on them and by pictures of various famous American people and monuments.

Cirrus, Plus, and other ATM cash machines provide excellent exchange rates because they are based on wholesale rates offered only by major banks. Banks also change money at favorable rates. You won't do as well at exchange booths in airports or rail and bus stations, in hotels, in restaurants, or in stores, although you may find their hours more convenient.

In general, U.S. banks will not cash a personal check for you unless you have an account at that bank (it doesn't have to be at that branch). To handle expenses while you're traveling, you can also rely on credit cards and traveler's check in U.S. dollars.

## Taxes

In Chicago, an 8.75% state and county sales tax is added to all purchases except groceries and prescription drugs. At restaurants, you'll pay an 8.5% meal tax (fractionally higher in some parts of town, thanks to special taxing initiatives).

The hotel tax in Chicago is 14.9%, and slightly less in suburban hotels.

## Tipping

Waiters expect to be tipped 15% for adequate service in restaurants and up to 20% if you feel you've been treated well. At higher-end restaurants, where there are more service personnel per table who must divide the tip, up these measures by a few percentage points. An especially helpful wine steward could be acknowledged with US\$2 or US\$3. It's not necessary to tip the maitre d' unless you've been done a very special favor and you intend to visit again. Tip US\$1 per checked coat.

Taxi drivers, bartenders, and hairdressers expect about 15%. Bellhops and porters should get about 50 cents per bag; valet-parking attendants expect US\$1 or US\$2 (but only after they bring your car to you, not when they park it), and hotel maids about US\$1 per person per day of your stay. On package tours, conductors and drivers usually get about US\$2-\$3 per day from each group member. Concierges usually get tips of US\$5-\$10 for special service.

## **WEATHER**

Chicago's weather is very unpredictable. Even though Chicago is often called the "Windy City," its winds are strong but less intense than winds in other U.S. cities. The normal daily temperature range for October is 47-61 °F (8-16 °C).

## GETTING TO CHICAGO

### Airport Information

O'Hare International Airport (+1 (773) 686-2200/ [www.ohare.com](http://www.ohare.com)) handles more passengers than any other airport in the world. For visitors needing information or directions, airport information booths are located on the lower levels of the domestic terminals and on the upper and lower levels of the International Terminal. A foreign currency exchange is located on the lower level of the International Terminal.

Midway Airport (+1 (773) 838-0600/ [www.chicago-mdw.com](http://www.chicago-mdw.com)) is located at 5700 Cicero Avenue, 20 minutes from downtown Chicago. The one-building airport is divided into three terminals, A, B and C. The main lobby at the airport's center entrance is where the information booth and all vehicle pick-up services are available.

### Ground Transportation

Ground transport to or from both O'Hare and Midway airports can be slow, so consider taking public transportation instead of renting a car. Please visit [www.ohare.com](http://www.ohare.com) or [www.chicago-mdw.com](http://www.chicago-mdw.com) for detailed ground transportation information.

#### ***By Bus***

Shuttle buses run between O'Hare and Midway airports and to and from either airport and various points in the city. The trip downtown from O'Hare takes a half hour or longer, depending on traffic conditions and your destination; the fare is US\$19, US\$34 round-trip. The trip downtown from Midway takes about a half hour; the fare is US\$14, US\$25 round-trip. When taking an airport shuttle bus to O'Hare for a departing international flight, be sure to allow at least 2 1/2 hours.

Airport Express (PHONE: +1 (312) 454-7800 or +1 (800) 654-7871, [www.airportexpress.com](http://www.airportexpress.com)) coaches provide service from both airports to major downtown and Near North hotels; call for reservations. For one passenger traveling one-way the cost is \$20.00. For roundtrip the cost is \$37.00. For two passengers (pair fare), the cost one-way is \$16.00 per person or \$30.00 per person for roundtrip tickets.

Omega Shuttle (PHONE: +1 (773) 483-6634, [www.omegashuttle.com](http://www.omegashuttle.com)) vans travel between O'Hare and Midway, with departures every hour and a fare of US\$17. Travel time is roughly an hour.

#### ***By Taxi***

Taxicabs are available on a first come, first serve basis from the lower level curbside of all terminals. There are no flat rates because all taxicabs run on meters. Expect to spend approximately US\$35 to US\$40 for a taxicab ride to downtown Chicago from O'Hare, and about US\$17-\$27 from Midway. Some cabs participate in a share-a-ride.

#### ***By Train***

Chicago Transit Authority (CTA) (PHONE: +1 (312) 836-7000, [www.transitchicago.com](http://www.transitchicago.com)) trains are the cheapest way to and from the airports; they can also be the most convenient transfer. "Trains to City" signs will guide you to the subway or elevated train line.

At O'Hare Airport the Blue Line station is in the underground concourse between terminals. Travel time to the city is about 45 minutes. Take the Blue Line, exit at Washington St. station and transfer to the Red Line, exit at Grand Avenue. The Marriott is located 2 streets east of Grand Ave.

At Midway Airport the Orange Line train runs to the Loop. Take the Orange Line, exit at State and Lake St. station and transfer to the Red Line, exit at Grand Avenue. The Marriott is located 2 streets east of Grand Ave.

Train fare is US\$1.50, which you will need in cash (dollar bills and/or coins; turnstiles don't give change). A farecard is another option. Pick up brochures detailing the stops of the train lines outside the entrances to the platforms; the "Downtown Transit Sightseeing Guide" is also helpful.

### ***By Car***

At O'Hare Airport rental car agencies are located on the lower level near the baggage claim areas of Terminals 1, 2, and 3. From Terminal 5, rental car agencies are available by courtesy telephones located on the lower level. Many rental car agencies also offer courtesy buses to various automobile pick-up/drop-off areas. Car rental rates in Chicago begin at US\$46 a day and US\$170 a week for an economy car with air-conditioning, automatic transmission, and unlimited mileage. This does not include the car-rental tax of 18%.

Driving to and from O'Hare takes about an hour; the drive to and from Midway Airport takes at least 45 minutes.

From O'Hare, follow the signs to I-90 east (Kennedy Expressway), which merges with I-94 (Edens Expressway). Take the eastbound exit at Ohio Street for Near North locations, the Washington or Monroe Street exit for downtown. After you exit, continue east about a mile to get to Michigan Avenue.

From Midway, follow the signs to I-55 east, which leads to I-90.

### **SAFETY**

The most common crimes in Chicago's public places are pickpocketing, purse snatching, jewelry theft, and gambling scams. Men: keep your wallet in a front coat or pants pocket. Women: close your purse securely and keep it close to you. Also beware of someone jostling you and of loud arguments; these could be ploys to distract your attention while another person grabs your wallet. Leave unnecessary credit cards at home and hide valuables and jewelry from view.

Although crime on CTA buses and trains has declined, several precautions can reduce the chance of your becoming a victim: Look alert and purposeful; know your route ahead of time; have your fare ready before boarding; and keep an eye on your purse or packages during the ride. Avoid taking public transit late at night.

### **GUEST PROGRAM**

We will provide tourist opportunities for those accompanying conference registrants. More details will follow.

## REGISTRATION

You are invited to register on Sunday, October 5, 2003 before the Welcome Reception, which will begin at 6:00 pm. The conference registration fee may be paid at this time by check or cash (in US dollars only). *If paying by check, please make the check payable to “Argonne National Laboratory” and be sure to reference “RERTR-2003” where applicable.* Upon payment, you will receive confirmation of registration and the conference documentation. Participants who have paid their registration fee in advance must present their confirmation in order to obtain conference documentation. *Please note that fees for accompanying persons, (ANL Tour and/or Banquet) must also be paid at this time in order to receive documentation for the event.*

## LUNCHESES

Lunches shall be held at the site of the conference, except on October 8, 2003. For restaurant control, please use the lunch tickets you will find in your conference documentation.

Participants who prefer vegetarian entrees or follow a special diet should check the box on the registration form, so that the necessary arrangements can be made.

## TOUR OF ANL

On Wednesday, October 8, 2003, the meeting participants will have an opportunity to visit Argonne National Laboratory, where the RERTR program began twenty-five years ago and where exciting machines like the Advanced Photon Source are used to open new scientific frontiers. Participation in the tour, which will include lunch, will require payment of US\$18.00, which must be paid upon registration. *Please note that all visitors are required to present photo identification, e.g. U.S. driver's license or passport, to receive a gate pass for the tour.*

# Instructions for Forms and Deadlines

Jennifer Seivwright  
Secretary, RERTR Program  
Argonne National Laboratory  
9700 South Cass Avenue, Building 362  
Argonne, Illinois 60439-4815  
Phone Number: +1 (630) 252-9060  
Fax Number: +1 (630) 252-5161  
e-mail: rertr@anl.gov

## **Registration:**

Please fax, mail, or e-mail this form to Jennifer Seivwright by **August 29, 2003**. Please be sure to note if you are presenting a paper.

## **Abstracts:**

Please fax, mail, or e-mail a copy of the abstract to Jennifer Seivwright by **August 29, 2003**.

## **ANL Visit:**

If you want to visit Argonne National Laboratory, this form must be completed and sent to Jennifer Seivwright no later than **August 29, 2003**. Please do not use any abbreviations or acronyms; be sure to answer every question.

## **Registration Fees & Payment:**

Method of payment is check or cash (in US dollars only) at the time of registration or before the beginning of the meeting. Please follow the instructions on the form.

## **Hotel Reservation:**

This form provides the option to make reservations by fax or e-mail. The hotel will not hold reservations without a credit card number. Please contact Jennifer Seivwright if this requirement poses special problems for you. Please fax or e-mail this form directly to the Chicago Marriott Downtown, at the number listed on the form, by **September 19, 2003**.

## **Instruction for Authors:**

General instructions regarding the composition of the paper for the meeting and the proceedings.

## **Instruction for Typists:**

General instructions regarding the format(s) to be used when typing the paper for the meeting and proceedings.

## **Final Paper:**

Please send your final paper by e-mail, on diskette(s), CD, or on a Zip disk by **October 5, 2003**; you may also give it to the registration desk at the meeting. If you are unable to provide the final version of your paper in electronic form, please supply the original copy of your paper before the meeting, along with the original photographs.

## **Publication Release:**

This form must be completed and signed before **October 5, 2003**. You may fax or send it to Jennifer Seivwright. The form is required in order for the paper to be published in the proceedings.

# REGISTRATION FORM

## THE RERTR-2003 INTERNATIONAL MEETING ON REDUCED ENRICHMENT FOR RESEARCH AND TEST REACTORS

October 5-10, 2003  
Chicago Marriott Downtown  
Chicago, Illinois, U.S.A.

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Company/Organization: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Fax Number: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

I will present a paper at the 2003 International Meeting

Yes    No

Title of Paper: \_\_\_\_\_

Author(s): \_\_\_\_\_

Name of Accompanying Person(s), if any: \_\_\_\_\_

I prefer vegetarian entrees

Yes    No

I would like to take part in the visit to Argonne National Laboratory on October 8, 2003

Yes    No

*Please return this form by fax +1 (630) 252-5161 or e-mail to [rertr@anl.gov](mailto:rertr@anl.gov) by August 29, 2003*

# REGISTRATION FEES AND PAYMENT FORM

Name: \_\_\_\_\_

Company/Organization: \_\_\_\_\_

## Attendees

Registration Fee	US\$ 242.00	US\$ _____
Visit to Argonne National Laboratory	US\$ 18.00	US\$ _____

## Accompanying Persons

Banquet	US\$ 57.00	US\$ _____
Visit to Argonne National Laboratory	US\$ 18.00	US\$ _____

**Total to be paid at registration:** US\$ \_\_\_\_\_

## Method of Payment

Check or cash (in US dollars only) at the time of registration or before the beginning of the meeting. *If paying by check, please make the check payable to “Argonne National Laboratory” and be sure to reference “RERTR-2003” where applicable.* Upon payment, you will receive confirmation of registration, which you must present at the registration desk upon registration to obtain conference documentation.

If you would prefer to send your payment in advance, please send your check to:

Jennifer Seivwright  
Argonne National Laboratory  
9700 South Cass Avenue, Building 362  
Argonne, Illinois 60439-4815  
Phone: +1 (630) 252-9060



Is pleased to welcome:

**The RERTR-2003 International Meeting**  
**October 4-11, 2003**

**Submit To:**

**CHICAGO MARRIOTT DOWNTOWN**  
**540 North Michigan Ave**  
**Chicago, Illinois 60611**

**Hotel Main Number: (312) 836-0100**  
**Reservations Fax: (312) 245-6928**  
**Reservations email: chidtevents@marriott.com**

<p>Please reserve _____ room(s) for _____ person(s)</p> <p>Arrive: _____                    (day)          (date)          (time)</p> <p>Depart: _____                    (day)          (date)   Check out is 12 Noon</p>	<p>Name _____</p> <p>Organization/Firm: _____</p> <p>Address: _____</p> <p>City: _____ Postal Code: _____</p> <p>State: _____ Country: _____</p> <p>Phone: _____ Fax: _____</p> <p>Email address: _____</p>
<p>The following information, if provided below, will expedite your check-in and will also help us to accommodate your requests: credit card number, arrival time, bed type, and smoking preference.</p> <p><b>Accommodations</b></p> <p><input type="checkbox"/> Singles (1 person) US\$155.00*</p> <p><input type="checkbox"/> Doubles (2 persons) US\$155.00*</p> <p><input type="checkbox"/> Triples (3 persons) US\$155.00*</p> <p><input type="checkbox"/> Quads (4 persons) US\$155.00*</p> <p><b>Room Type Requests:</b></p> <p><input type="checkbox"/> Smoking <input type="checkbox"/> Non-Smoking</p> <p><input type="checkbox"/> King Bed <input type="checkbox"/> 2 Double Beds</p> <p><small>* Rates exclusive of state and city room tax (Currently 14.9%)</small></p>	<p><b>Please guarantee on the following credit card:</b></p> <p>Type of card: _____</p> <p>Card #: _____</p> <p>Exp. Date: _____</p> <p>Signature: _____</p> <p><b>Marriott Rewards Number</b> _____</p> <p><b>Marriott Elite Status:</b> _____</p>

**Any Special Request/ADA Requirements? Please list:** \_\_\_\_\_

**RESERVATIONS CUTOFF DATE: September 19, 2003**

All reservations received after this date or after the group block has been filled, will be accepted on a space available basis only, at prevailing hotel rates. Please make reservations early for best availability.

**PLEASE NOTE:** Hotel does not mail confirmation slips. For your convenience, you may receive either a faxed or e-mailed confirmation directly from the hotel.

Reservations requests must be accompanied by a major credit card guarantee or a cash deposit (in US dollars only) equal to the first nights room and tax. Deposits can be placed by check, or money order payable to THE CHICAGO MARRIOTT. Individuals may cancel their reservations up to 6:00pm on the day of arrival without penalty and receive a total refund on deposit.

Check-out time is 12noon. Check-in time is 4p.m.

# INSTRUCTIONS FOR AUTHORS

The organizers of the meeting request the authors to follow the guidelines that are suggested below:

1. Maximum length of paper is 10 pages.
2. Please include an abstract as part of the paper.
3. Please bring or mail 150 hard copies of your paper for distribution at the meeting. If you decide to mail the copies, send them directly to the Chicago Marriott Downtown no earlier than a week before the meeting to the address given below. Please be sure to write the presenter's name and "RERTR-2003 Meeting" on the package.

**Chicago Marriott Downtown  
Business Center  
540 North Michigan Avenue  
Chicago, Illinois 60611 U.S.A.  
+1 (312) 836-0100**

4. Your paper will be published in the RERTR-2003 proceedings and an electronic version will be posted on the RERTR Program website. To assist us in expediting this procedure, we would appreciate it if the paper is sent to us by e-mail, on diskette(s), CD, or on a Zip disk prior to the meeting or by **October 5, 2003**. If this is not possible, please provide an electronic version of your paper on diskette(s), CD, or Zip/Jaz disk to the registration desk at the meeting.

# INSTRUCTIONS FOR TYPISTS

## THE TYPEFACE IS TIMES ROMAN, BOLD, 14 PT, ALL CAPS

A.B. Author and C.D. Author (12 Pt)  
Department  
Organization, Street, Postal Code City – Country

and

E.F. Author (12 Pt)  
Other Department  
Other Organization, Street, Postal Code City – Country

### ABSTRACT (12 PT, BOLD, ALL CAPS)

Your paper must be in English. It should start with a short abstract of 150 words describing the key elements of your contribution and its conclusions. This paragraph should be typeset in block mode, Times Roman, 10 pt, with left and right indents of .5 in.

### 1. Introduction (12 Pt, bold)

Your paper should then continue on the same page with an introduction. The typeface throughout the text is Times Roman. For these main sections the size is 12 pt, single line spacing with a spacing of 0 pt before and after the paragraph mark, and the lines are justified in block mode. Please use 1 in. top, bottom, left, and right on 8½×11 paper; for authors using A4 paper, please use standard margins.

Additional sections should follow on the experimental set-up, results, their discussion, conclusions, acknowledgements and references.

### 2. Page numbering

Please do not number the pages of your paper.

### 3. Tables and figures

Tables, black and white or color figures should be inserted into the text at the appropriate place in publication quality. They should be centered and figures should be identified with a caption.

Note: All photographs and figures that are not in electronic format should be scanned into your paper at 300 dpi in BMP or JPEG format. **If you are unable to scan such photographs and figures, please provide original images along with the text and tables of your paper to the registration desk at the meeting.**

#### **4. References**

Please number your references and cite them in brackets [1]. The list of references should be at the very end of your paper under the section heading “References”.

- [1] A. Travelli, “Status and Progress of the RERTR Program in the Year 2000,” Proceedings of the XXIII International Meeting on Reduced Enrichment for Research and Test Reactors, Las Vegas, Nevada, 1-6 October 2000.

#### **5. Length**

The maximum length of your paper is 10 pages, including the title page and all tables and figures.

#### **6. Format**

Please submit your paper in Microsoft Word format by e-mail or on diskette(s), CD, or on a Zip disk prior to the meeting, if possible.

# Argonne National Laboratory

Information and Publishing Division, Building 203  
9700 South Cass Avenue, Argonne, Illinois 60439

630/252-5161

## GUEST CONTRIBUTOR'S PUBLICATION RELEASE

Workshop/Conference (title, location, dates held):

The 25<sup>th</sup> International Meeting on Reduced Enrichment for Research and Test Reactors, Chicago, Illinois, October 5-10, 2003

Paper titled: \_\_\_\_\_

Author(s): \_\_\_\_\_

Authors' organization: \_\_\_\_\_

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Attachment 8

# Argonne National Laboratory

## Tour Access Information (Non-U.S. Citizen)

**Instructions:** Please complete the following information outlined below.  
 Please e-mail or fax to Jennifer Seivwright at [rertr@anl.gov](mailto:rertr@anl.gov) or (630) 252-5161 by **August 292003**.  
**PLEASE DO NOT USE ANY ABBREVIATIONS**

<b>First Name</b>	
<b>Middle or NMI</b>	
<b>Last</b>	
<b>Place of Birth (City and Country)</b>	
<b>Date of Birth (mm/dd/yy)</b>	
<b>Gender (Male or Female)</b>	
<b>Country of Citizenship</b>	
<b>Dual Citizenship</b>	
<b>Aliases (First, Middle, or NMI, Last)</b>	
<b>Legal Permanent Resident (Yes or No)</b> <i>If yes, LPR (Green Card) Number and Expiration Date</i>	
<b>Passport Number</b>	
<b>Country of Issue</b>	
<b>Expiration Date (mm/dd/yy)</b>	
<b>Visa Number</b>	
<b>Type of Visa</b>	
<b>Expiration Date (mm/dd/yy)</b>	
<i>Complete Alternate Type of Credentials if passport/visa information is expired or not applicable</i>	
<b>Alternate Type of Credentials</b>	
<b>Associated Number</b>	
<b>Country of Issue</b>	
<b>Expiration Date (mm/dd/yy)</b>	
<b>Work Phone</b>	
<b>Fax Number</b>	
<b>E-mail Address</b>	
<b>Name of Current Employer</b>	
<b>Street</b>	
<b>City</b>	
<b>State/Province</b>	
<b>Zip Code</b>	
<b>Division</b>	
<b>Country</b>	
<b>Title or Position</b>	

*All visitors are required to present photo identification, e.g. driver's license or passport to receive a gate pass.*

## Argonne National Laboratory Tour Access Information (U.S. Citizen)

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**PLEASE DO NOT USE ANY ABBREVIATIONS**

<b>First Name</b>	
<b>Middle or NMI</b>	
<b>Last</b>	
<b>Date of Birth (mm/dd/yy)</b>	
<b>Country of Citizenship</b>	
<b>Work Phone</b>	
<b>Fax Number</b>	
<b>E-mail Address</b>	
<b>Name of Current Employer</b>	
<b>Street</b>	
<b>City</b>	
<b>State/Province</b>	
<b>Zip Code</b>	
<b>Division</b>	
<b>Country</b>	
<b>Title or Position</b>	

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